



## **2024 - 2025 Environmental Education Grant Program**

The Randolph County Recycling District is pleased to offer an environmental educational grant program! Grants are offered to all third and fourth grade classrooms for projects like fieldtrips to Boonshoft Museum, Cope Environmental Center, and Landfill/Recycling Centers. Past grants have also used funding for garden and greenhouse projects and recycling for schools or starting Earth clubs. However, funding for projects is broad and we would be happy to help you determine if your project would fit within the guidelines.

### **Eligibility:**

All 3<sup>rd</sup> and 4<sup>th</sup> grade educators within Randolph County are eligible to apply. Grant funds will be paid to the school or school district. A grant agreement promising to use the funds only for the experience or project submitted must be signed, and a final grant report must be submitted at the close of the experience or project.

### **Project Guidelines:**

Applicants may apply for a grant of any value up to \$1,000 for the 2024-2025 school year. The funds must be distributed during the 2024-2025 school year. Proposals may include but are not limited to new or expanding recycling programs within the school, project supplies, books, activities, field trips which teach students how to be good stewards of our natural resources.

### **Grant Review Process:**

Each grant application will be reviewed by the District's Citizen's Advisory Committee ("CAC"), and the District staff. The CAC, with input from the staff, will forward the applications and their recommendations to the District's Board members. The Board will review the applications and the recommendations provided. It will then determine which project(s) are most worthy of funding based on the predetermined selection criteria listed on the application. Decisions of the District's Board members whether to grant funds at any particular time are subject to the sole discretion of the Board, regardless of the merit of any pending applications, and any solicitation by the District of applications under the Grant Program does not bind the District to provide funding to any project(s).

### **Please complete the attached questionnaire and submit to the District office via:**

Electronic: [info@randolphrecycles.com](mailto:info@randolphrecycles.com)  
Include the subject line: GRANT APPLICATION

Mail: Randolph County Recycling District, PO Box 443, Winchester, IN 47394

Hand Delivery: 105 W. Franklin Street, Winchester, Indiana

### **Application Deadline is Friday, October 25<sup>th</sup>, 2024**

Grantees will be considered at the District Board Meeting on Monday, November 4<sup>th</sup>, 2024, meeting at 1:00 pm in the District's business office, located at 105 West Franklin Street, Winchester, IN. Attendance is not mandatory, but applicants are welcome to attend to answer any potential inquiries from Board members.

Implementation of Selected Grant Projects: Upon selection, all grantees will receive an award letter that will give additional information regarding the awarded grant funds. The award letter will include such information as the monetary value, the steps on how to obtain funds and the requirements of the final report. Grantees are also requested to report to the Board after the funds have been used as to the success of the project in the way of a letter, pictures (appreciated) and/or a visit from the educator or students.

**Randolph County Recycling District  
2024-2025 Environmental Education Grant Application**

School: \_\_\_\_\_

Educator: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

E-mail: \_\_\_\_\_

Total Requested Funds: \_\_\_\_\_ (May apply for up to \$1,000.00)

*In a separate document, please answer the following questions as fully and concisely as possible.*

1. What are the goals of the educational experience or project?
2. Please list the details of the educational experience or project, including time frame, number of students involved, supplies needed, and breakdown of how the funds will be used.
3. What matching funds or in-kind services will be used with this experience or project?

**Application deadline: Friday, October 25<sup>th</sup>, 2024**



For questions or assistance, please contact:  
Tonia Williams, Community Outreach Coordinator  
info@randolphrecycles.com  
765.584.9816

We look forward to reviewing your ideas and applications!